2024 VQI Annual Meeting - How to claim CME or Credit Hours

All CME or hours must be claimed by and/or you can update your credit claimed through <mark>JULY 22, 2024,</mark> <mark>11:59 PM ET.</mark>

- 1. Attend the session(s) live (not recorded).
- 2. Login to the <u>online planner</u> or the mobile app.
- 3. Click on the Credits & Certificates tile:



4. Click on the Select Credit Type Task at the bottom of the page.



🧭 Select Credit Type (Must Complete as First Step)

 Under "Credit Type" select VQI Physicians – CME <u>OR</u> VQI Non-Physicians – Credit Hours (do not select both). Credit Type



6. Click Update at the top of the page

Update

7. Click on the Complete VQI Conference Evaluation at the bottom of the page

🕺 Complete VQI Conference Evaluation

8. Click Submit to Complete button

Submit to Complete Task

9. Click on the VQI - Claim CME OR VQI - Claim Credit hours (Non-Physicians) Task at the bottom of the page



10. Click Expand. Click Select Session next to each session you attended and what credit/hours for.

Tuesday, June 18th	<u> </u>	\longrightarrow Expand \checkmark
8:00 AM – 5:00 PM (1)		^
:00 AM – 5:00 PM VQI Annual Meeting: Day 1	7.5 Credits	Select Session
Wednesday, June 19th		Expand V
8:00 AM – 5:00 PM (1)		^
:00 AM – 5:00 PM VOI Annual Meeting: Day 2	7.75 Credits	Select Session

11. Click **SUBMIT** at the top of the page.

Submit

12. Confirm a green check mark and the credit/hours claimed appears under the VQI - Claim CME OR VQI – Claim Credit Hours (Non-Physicians) Task at the bottom of the page



- 15.25 VQI Certificate of Participation Credits claimed
- 13. Click Download/Print VQI CME Certificate OR VQI Certificate of Participation Task at the bottom of the page. Printing your certificate is optional.



Download/Print VQI CME Certificate

Ownload/Print VQI Certificate of Participation

- 14. If the American Board of Surgery oversees your license and you
 - a. Claimed all your VAM credit **BY** June 22, 2024, your credit will be in your ABS account by July 31, 2024.
 - b. Claimed your VAM credit AFTER June 22, 2024, your credit will be in your ABS account by January 31, 2025.
- 15. If another Board oversees your license, please self-report your credits to your Board.
- 16. Questions about claiming credit/hours? Contact education@vascularsociety.org